

# First Advantage:

Comprehensive Employment Solutions and Support for the Relocating Job Seeker

**Welcome to the FIRST ADVANTAGE program!** This program is an approved benefit of your company's relocation program and there is no cost to you to participate in this service! Please complete the Program Request Form on page 2 to begin your FIRST ADVANTAGE program.



## The First Advantage Program

The FIRST ADVANTAGE program provides you with all of the tools you need to begin your job search campaign. Let us introduce you to the services you will receive:

**Resume Assistance** Our resume writers are standing by to produce your professional resume highlighting your skills and work experience. Once completed, we will provide you with a computer file of the resume in various formats to use throughout your job search campaign.

**Unlimited support via phone and email.** Communicate directly with our relocation staff who are experts in the latest strategies of today's job search campaigns. Topics may include: researching job leads, interviewing strategies, salary negotiations, cover letters, networking, etc. In addition, you will receive timely subject-specific informative articles regarding different aspects of a successful job search.

**Detailed Job Search Resource Report** You will receive a customized employment report developed by DATAGROUP especially for you. This report will focus on meeting your unique job search needs. You will receive information on area companies, a report on current job openings, vocational assessment tools, and a proactive job search workbook with accompanying action plan worksheets to organize your job search campaign.

**Regional Salary Information** Knowing your market value is the centerpiece for negotiating the compensation you deserve. We will provide you with information about salaries in the region you are moving to.

### DATAGROUP, LLC

We are a nationally recognized relocation and employment assistance company that provides destination information with personal attention to our clients. We offer a full spectrum of relocation programs from pre-relocation support to in-depth community analyses to spouse employment assistance programs. Our team of relocation professionals are available to assist companies and their transferees by providing the relocation information you need when you need it.

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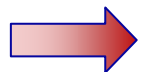
To begin, please complete the **PROGRAM REQUEST FORM** and return to: DATAGROUP

**(330) 761-3458 phone**

**(330) 761-3516 fax**

**[hsharnsky@datagroupinfo.com](mailto:hsharnsky@datagroupinfo.com)**

**<http://www.datagroupinfo.com>**



# First Advantage

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## PROGRAM REQUEST FORM

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***(Please Print)***

### Part I: Current Status

Employee Name:

Company:

Program will be provided to: (*name*)

Home Mailing Address:

City, State, Zip:

Home phone:

Work phone:

Cell phone:

E-mail address:

I would prefer that you **DO NOT** contact me at work.

### Part II: Current Employment Information

Job Title:

Employer:

### Part III: Relocation Plans

Estimated Relocation Date:

Destination Community (City, State):

Desired Job Title/Occupation:

Desired Industry to work in:

**Please return this completed PROGRAM REQUEST FORM to**

**E-mail: [HSHARNSKY@DATAGROUPINFO.COM](mailto:HSHARNSKY@DATAGROUPINFO.COM)**

**Fax: 330-761-3516**

**Phone: 330-761-3458**

General
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*Office Use Only:*

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Date Received

Program Info Sent